

### **General Sideboards for all work groups assigned to implement redesign recommendations**

- WMPR team recommends Implementation Worksheet and general Work Group membership to WaMT.
- WaMT approves Work Group.
- The Work Group's primary contact is the team sponsor (either a WaMT member or a member of the WMPR team).
- WaMT provides the general direction for Work Group activities and is responsible for ensuring implementation occurs timely and within sideboards.
- WaMT is responsible for reporting performance measures on redesign implementation to the AWMT, quarterly

### **Implementation Activity Worksheet**

**Theme:** Communication and Stakeholder Involvement

**Activity:** Governor's Blue Ribbon Task Force on Waste Capacity, Fees and Out of state waste

**Charge:**

- Wisconsin's recycling program continues to be a huge success. Each year, we divert from our landfills over 40% of our municipal and yard waste, over 70% of our utility ash, and 60% of Wisconsin's foundry sand and pulp and paper sludge. Even with this success, approximately 10 Million Tons of municipal and industrial waste was placed in Wisconsin's landfills last year. Of this almost 15% was from out-of-state. In order to build upon the successes of the recycling program, ensure that we are not "wasting resources" and address adequately our need for land disposal capacity, Wisconsin must define a long-term vision of waste materials management, recycling and solid waste disposal.
- Governor creates and appoints a Blue Ribbon Task Force OR the Secretary appoints an advisory body to study this issue and make recommendations.
- Waste Materials and Management Program staffs the task force/advisory body.

**Sideboards:**

- Build upon the "Zero Waste" vision created with stakeholders in 2002.
- Examine Statutory changes that may assist in improving environmental benefit.
- Consider activities being undertaken in other states and other countries.
- Complete work within 6 months following appointments.

**How to get the job done-person or work group-leadership:**

- Governor appointed or Secretary appointed body from diverse interests in waste and materials management in Wisconsin.
- 2 – 3 people from the Waste and Materials Management Program.

**Necessary steps:**

- Define specific stakeholders to participate.
- Appoint/Invite stakeholders to participate.
- Develop a detailed timeline and project plan (necessary steps, milestones, specific products).
- Seek clarification from Division Administrator or Secretary's or Governor's office immediately and throughout the project, as needed.
- Conduct regular meetings, complete homework between meetings.

- Develop report.
- Report out to Governor/Secretary.

**Timeline:**

- Determine Group by July 15, 2005
- Appoint members by August 15, 2005
- Initiate meetings by September 15, 2005
- Draft report by January 30, 2006
- Seek stakeholder input
- Finalize report by March 30, 2006

**Skill sets:**

- Creative thinking
- Collaboration
- Communication
- Policy making
- Knowledge of waste management issues

**Resource needs (hours/FTES and \$):**

- 2 - 3 people (management, staff) – 150 hours each
- Paul Heinen
- External stakeholders (10)

**Dependencies- other programs, etc.:**

- Secretary's Office
- Legal
- Division Administrator